

Performance Review Committee

February 4, 2020
10:00 AM

Barrett Lawrimore Conference Room
5790 Casper Padgett Way
North Charleston, SC 29405

AGENDA

- I. Call to Order/Introductions
- II. Approval of Meeting Notes: November 26, 2019
- III. Eligible Training Provider (ETP) Scorecard Analysis
- IV. Performance Reports
 - a. SC Works Scorecard
 - b. SC Works Center Report
 - c. SC Works Performance Dashboard
- V. Other Business
- VI. Adjourn

TRIDENT WORKFORCE DEVELOPMENT BOARD
PERFORMANCE REVIEW COMMITTEE

November 26, 2019

Meeting Notes

The Trident Workforce Development Board Performance Review Committee met on November 26, 2019 at 10:00 a.m. at the Berkeley-Charleston-Dorchester Council of Governments (5790 Casper Padgett Way, North Charleston, SC 29406).

MEMBERSHIP: Janet Cappellini; Butch Clift; Susan Friedrich; Jeff Messick; Kelly Sieling

MEMBERS PRESENT: Jeff Messick; Butch Clift; Susan Friedrich

OTHERS PRESENT: None

BCDCOG STAFF: Sharon Goss; Kameron Alston-Collins; Jennifer Dantzler

I. Call to Order and Quorum Determination

Chairman Messick called the Performance Review Committee meeting to order at 10:03 a.m. followed by a quorum determination.

II. Approval of the October 15, 2019 Meeting Notes

Susan Friedrich made a motion to approve the October 15, 2019 Meeting Notes as presented and Jeff Messick seconded the motion. The motion was unanimously approved.

III. Review Current Eligible Training Provider (ETP) Scorecard

Sharon Goss, Director of Workforce Development for BCDCOG, reviewed the Trident Workforce Development Board Workforce Innovation and Opportunity Act Eligible Training Provider (ETP) Policy as an attempt to address some changes the Committee is requesting. Whatever changes the Committee agrees on as of this meeting will be taken to the Board on December 10, 2019 for approval. Ms. Goss asked the Committee to review the policy and if they will like to make any other changes. The Committee suggested that the Policy should state that they will be given quarterly scores and updates. Ms. Goss suggested that we should have a meeting with all providers to make sure they have the full understanding of what is required, she mentioned that this was something that took place in the past. Susan Friedrich, Charleston County School District Director of Adult Education, stated that we should make this a requirement in order for the Providers to participant. Ms. Friedrich asked Kameron how do the providers get picked. Kameron Alston-Collins, Performance Outcomes Coordinator for BCDCOG, explained the process of how to pick providers to the Committee. The Committee agreed to do a quarterly email to let the Providers know if they are rejected or approve. Ms. Goss will work with Amanda Wagner, Operations Director at Eckerd Connects, with creating a form for an annual correspondence that all Providers will receive will all requirements to remain on the list as an active provider. The Committee agreed as of January 2020 the all Providers will receive the notice. Ms. Goss will update the Policy and send the Committee a copy via email before she takes it to the Board on December 10, 2019

IV. Performance Reports

A. Eligible Training Provider Scorecard-Adults & Dislocated Workers

B. SC Works Monthly Center Reports

C. WIOA Performance Dashboard

No other business was discussed.

V. Other Business

No other business was discussed.

VI. Adjourn

There being no further business to discuss, Chairman Messick thanked everyone for attending, wished everyone a Happy Thanksgiving and adjourned the meeting at 10:57 a.m.

Respectfully submitted,
Jennifer Dantzer

DRAFT