

Disability Committee

July 20, 2021
2:00 PM

Meeting In-Person

Dorchester Adult Learning Center
1325A Boonehill Rd.
Summerville, SC 29483

AGENDA

- I. Call to Order/Introductions
- II. Approval of Meeting Notes: June 29, 2021
- III. Strategic Planning Next Expo Event on August 25th
- IV. Other Business
- V. Adjourn

BERKELEY-CHARLESTON-DORCHESTER COUNCIL OF GOVERNMENTS
TRIDENT WORKFORCE DEVELOPMENT BOARD
DISABILITY COMMITTEE
Meeting Notes
June 29, 2021

The Trident Workforce Development Board's (TWDB) Disability Committee met on June 29, 2021 via Zoom and at BCDCOG Barrett Lawrimore Conference Room.

MEMBERSHIP: Wendy Courson; Tia Heyward; Jermaine Husser; Julia Martinelli; Kelly Sieling; Tameika Tisdale; Yvonne Brown; Sonja Randall; Jennifer Quinn; Kurtis Whitehead; Deidre Smalls

MEMBERS PRESENT: Julia Martinelli; Sonja Randall; Kurtis Whitehead; Tia Heyward; Kelly Sieling; Yvonne Brown

OTHERS PRESENT: None

BCDCOG STAFF: Sharon Goss; Jennifer Dantzler

I. Call to Order and Introductions

Chair Yvonne Brown called the Disability Committee meeting to order at 10:00 a.m. followed by a quorum determination and introductions.

II. Approval of May 25, 2021 Meeting Notes

Kurtis Whitehead made a motion to approve the May 25, 2021 Meeting Notes as presented. Tia Heyward seconded the motion. The motion was unanimously approved.

III. Strategic Planning Next Expo Event on August 25th

Sharon Goss, Workforce Development Director, recapped the times for the next Disability Expo on Wednesday, August 25, 2021 with the Committee, 9:15 a.m. employers will arrive for set-up, 9:30 a.m. – 10:15 a.m. will be the employers training with Accessibility and then the event will be open to the public starting at 10:30 a.m. – 12:00 p.m. The Expo will be held at Summerville Adult Learning Center 1325A Boonehill Rd. E, Summerville, SC 29483. The expo will be in-person with a virtual option available, also. Ms. Goss confirm with Mona Caudle at Summerville Adult Learning Center that we could have our next scheduled Disability Committee Meeting there on Tuesday, July 20, 2021. This will allow the Committee to tour the facility and get a visual for set-up and test Internet connections. Ms. Goss informed the Committee that we were waiting for Mona to confirm a time. Ms. Goss then recapped the SAVE-THE-DATE flyer and the Committee agreed that it should go out four weeks prior to the expo which would be Wednesday, July 28, 2021. Ms. Goss asked Tia Heyward, Business Consultant with SCDEW, whether vendors and employers had to complete a form to participate. Ms. Heyward confirmed that is correct. Ms. Heyward will oversee the employers along with Sonja; Deidre and Kelly will oversee the vendors. Chair Brown informed the Committee that she would speak with Kathy Duncan about assisting with employers. Ms. Goss asked Ms. Heyward what the time frame was that we needed to have forms returned from the vendors. Ms. Heyward informed the Committee that the forms need to be returned two weeks before the event which would be Wednesday, August 11, 2021. If we do not have enough vendors or employers to participate, we would have an opportunity to recruit more for the expo. At the last meeting the Committee discussed some of the previous vendors and employers who they would like to invite back the following is a list of a few vendors and employers: Goodwill; DDS; DSS; Commission of The Blind; Vocational Rehab; SC Works, Accessibility; PCAP and Trident United Way. The Committee discussed the SAVE-THE-DATE flyer once more and came to an agreement that the SAVE-THE-DATE flyer with an attached link and registration would only go to the employers. All Final Flyer drafts should

be completed by the next meeting on Tuesday, July 20, 2021 to be further discussed to finalize the plans for the expo.

IV. Other Business

No other business was discussed.

V. Adjourn

There being no further business to discuss, Chair Yvonne Brown adjourned the meeting at 10:54 a.m.

Respectfully submitted,
Jennifer Dantzer

DRAFT